



## Sending an Email to Your State Legislator

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**Subject:** State the issue you support, oppose or have a question about

Dear Senator (or Representative) \_\_\_\_\_:

Paragraph 1 – Introduce yourself and that you are a constituent and state the purpose of the email.

Paragraph 2 – State the position you support, oppose or have questions. Use supporting examples and facts or your own experience with the issue. Attach a position statement from Elder Voice if one is available or any other information you got in an email communication.

Paragraph 3 – Describe any action requested (i.e., Oppose SF xxx, Support HF xxx). Ask for the senator or representative to respond saying what he/she intends to do.

Sincerely yours,

Your first and last name